

Wolf Creek Maintenance Corporation

43529 Ridge Park Drive

Temecula, CA 92590

(951) 699-2918

Email: wolfcreek@avalonweb.com

COMMUNITY CENTER FOB ACCESS CHANGE

March 20, 2015

Dear Wolf Creek Homeowner,

In an effort to curtail unauthorized entry into the community center, the Board of Directors has approved changing our key fob system. The key fobs will be assigned by address number and may be removed if it is lost, stolen or as residents move out. All previous fobs in the system will no longer be active effective May 1, 2015.

The Board of Directors has approved issuing a total of two (2) key fobs per home; lost fobs will need to be purchased at a non-refundable cost of \$100.00 per key fob.

The key fobs will only be released to homeowners with the enclosed completed Homeowner/Resident Form or to tenants with a letter of authorization, signed by the owner. The letter of authorization must be submitted to Avalon Management prior to the issuing of the key fob to the home.

Homeowners may pick up the two (2) fobs at the Wolf Creek Community Center on-site office beginning April 15 through April 30, between the hours of 7:00 AM and 7:00 PM Monday through Saturday. All previously distributed key fobs will cease operation on May 1, 2015.

If you, as an owner, purchased additional fobs in the past, the Board would like to offer you a credit for those fobs. The Board will give any owner with active fobs a credit on their homeowner account. The credit of \$25 for each active fob will be given (for up to two (2) fobs) and the fob numbers must match your name. The extra fobs must be turned in at the time of picking up the new fobs.

In order to expedite the process, please contact our on-site office to make an appointment. This appointment will be for roughly five to ten minutes and will alleviate a long wait for you or other residents. The on-site phone number is (951) 506-6200. If you have any questions, please do not hesitate to contact our office at (951) 699-2918 or via email at wolfcreek@avalonweb.com.

We thank you for your anticipated understanding and cooperation.

Sincerely,

Jayson Benanti

Jayson Benanti, CMCA®

As Agent for the Board of Directors

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Homeowner/Resident Form

Please be assured that this information will be kept in strict confidence.

ADDRESS OF HOME: _____

Homeowner Information:

Homeowner Name(s): _____

Mailing Address: _____

Home Phone #: _____ Work Phone #: _____

Email Address: _____

Tenant Information (If Applicable):

Name(s): _____

Home Phone #: _____ Work Phone #: _____

Email Address: _____

Dates/Length of Rental or Lease Agreement: _____

NOTE: The owner of the home is responsible for the actions of their tenants, including any fines assessed due to violation of the governing documents. Governing documents may be obtained by visiting www.mywolfcreek.com.